



Chartered  
Governance  
Institute  
UK & Ireland

# Accessibility Statement: assessment

November 2025



## Our Commitment

The Chartered Governance Institute UK & Ireland (CGIUKI) is committed to ensuring that all students have equal access to assessments. We aim to provide an inclusive and supportive environment that meets the diverse needs of all candidates.

## Access to Assessments

CGIUKI assessments are delivered online, allowing candidates to access exams from a location and in an environment that suits their needs.

The Equality Act (2010) requires CGIUKI to make reasonable adjustments where a candidate, who is disabled within the meaning of the Act, would face a significant disadvantage in comparison to someone who is not disabled. CGIUKI is required to take reasonable steps to overcome that disadvantage

We aim to remove barriers to learning and assessment by offering reasonable adjustments and support in line with our policies.

## Support Policies Available

Students who require additional support can access the following policies and services:

- **Reasonable Adjustments Policy:** candidates with disabilities, health conditions, or specific learning needs can request adjustments such as extra time, assistive technology, or alternative formats.
- **Extenuating Circumstances Policy:** if unforeseen and unexpected circumstances on the day of the assessment affect a candidate's performance, they may submit an extenuating circumstances application after the assessment.
- **Assessment Appeals Policy:** students who believe their assessment outcome has been affected by circumstances not known to CGIUKI and that affected performance in their exam can appeal under this policy.

The policies can be accessed on the CGIUKI website at [Key Information](#).

## How to Access Support

If advice need on accessibility requirements for assessments is required, the Learning and Assessment teams should be contacted as early as possible.

The team can be reached by email at [examinations@cgi.org.uk](mailto:examinations@cgi.org.uk).