



The Chartered Secretaries'  
Charitable Trust

# Bursary application form

Supported by the Chartered Secretaries' Charitable Trust

## The Chartered Governance Institute UK & Ireland Level 4 Certificate in Charity Law and Governance

### Criteria for application

To apply for The Chartered Governance Institute UK & Ireland bursary, your charity must:

- be registered with the Charity Commission
- have submitted its last three annual returns to the Commission on time
- have a gross annual income of less than £250,000
- be able to provide 25% towards your qualification fee.

**Please complete in block capitals and black ink.**

**Return your completed form to [csct@cgi.org.uk](mailto:csct@cgi.org.uk)**

Student full name:

Job title:

Charity name:

Charity registration number:

Is your charity's gross annual income less than £250,000?

Yes

No

Please indicate if you will be self-funding the 25% towards your qualification fee

Yes

No

Please provide a copy of your charity's most recent annual report and accounts to support your application. Trustees will also refer to publicly available information when considering your request.

Please provide a reference from your employer or Chairman of Trustees to support your application, along with contact details should further information be required.

**What do you hope to achieve by taking the Institute's Charity Law and Governance qualification?** Please provide a paragraph of up to 150 words using the box below.

Trustees request that successful applicants provide feedback on the benefits the certificate has provided you and your charity following completion of the qualification.

Student signature:

Date:

Employer signature:

Date:

Employer signatory's name and job title:

Employer contact details: