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**Annual General Meeting of the CGIUKI Division of The Chartered Governance Institute to be held on Tuesday, 18 March 2025**

**Form of proxy for use by members not attending the AGM**

In order for your proxy to be valid, you must insert your name and membership number below and sign this form.

Name:

Membership number: Signature:

If you wish the chair of the meeting to act as your proxy, put a cross (**X**) in the first box against ‘The chair of the meeting’; otherwise put a cross (**X**) in the second box and write the name of your proxy in block capitals in the box provided. Your proxy must be another member of the Institute registered with the CGIUKI Division who is eligible to vote at this meeting. If your proxy is unable to attend the meeting, your proxy appointment will revert to the chair. If you do not want this to happen, then you should delete the words ‘The chair of the meeting, or,’ and your vote will not be counted.

# I, being a member of the CGIUKI Division of The Chartered Governance Institute, hereby appoint:

The chair of the meeting, or

# as my proxy to vote for me and on my behalf at the annual general meeting of the CGIUKI Division to be held virtually via https://cgi2025.ukeballot.uk/ at 13:00 (GMT) on Tuesday, 18 March 2025 and at any adjournment thereof.

Please indicate with a cross (**X**) in the spaces below how you wish your vote to be cast. In the absence of such indication the proxy may vote or abstain from voting as they see fit on the specified resolution and, unless instructed otherwise, may also vote or abstain from voting as they see fit on any other business (including on a resolution to amend a resolution, to propose a new resolution or to adjourn the meeting) that may properly come before the meeting.

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| --- | --- | --- | --- |
|  | **For** | **Against** | **Withheld** |
| 1. To receive and consider the annual report and financial statements for the year ended 30 June 2025. |  |  |  |
| 1. To re-appoint Sayer Vincent LLP as auditors and to authorise the CGIUKI Board to set their fees. |  |  |  |

# Notes and instructions

1. Please visit **https://cgi2025.ukeballot.uk/** or **cgi.org.uk/agm2025** to view the documents.
2. A proxy must vote in accordance with any instructions given by the member by whom they are appointed.
3. The ‘vote withheld’ option is provided so that you can instruct your proxy to abstain from voting on a particular resolution. A ‘vote withheld’ is not a vote in law and will not be counted in the calculation of the proportion of the votes ‘for’ or ‘against’ a resolution.
4. To be valid, this form must be received at least 48 hours before the time that the meeting or the adjourned meeting is due to start, i.e., no later than 13:00 (GMT) on **Sunday, 16 March 2025**.
5. By completing and returning this form, you are not prevented from joining the virtual meeting if you later decide to do so. However, your attendance to the meeting will revoke the appointment of a proxy.
6. Once completed, send the form to: The Head of Secretariat, Saffron House, 6-10 Kirby Street, London, EC1N 8TS by post or email agm@cgi.org.uk