



Grant Aid policy for Assistance

Financial Support – Who We Can Help

The Chartered Secretaries' Charitable Trust (CSCT) will consider requests for financial support from individuals who are experiencing financial hardship and who have a connection with The Chartered Governance Institute UK & Ireland (the Institute).

Members and Dependants

If you are, or have been, a member of the Institute, or a dependant of a member, you may be eligible for support. Assistance for members and their dependants may be funded from the original ICSA Benevolent Fund and new funds received to CSCT as appropriate.

Graduates, Students, Affiliate Members and Employees

Support may also be available to:

- graduates, students or affiliate members of the Institute; and
- current or former employees of the Institute in the UK (or a successor organisation),

provided a minimum period of connection with the Institute has been maintained, in line with current guidelines.

Support for these groups can only be given from funds received by the Charity on or after 1 August 2013, following the establishment of CSCT.

When considering applications, priority may be given to:

- graduates who qualified within the last four years;
- affiliate members who have been affiliates for at least two years.;
- students who have been registered for between two and ten years and who are, or were, actively pursuing the Institute's qualifying programme; and
- employees or former employees with at least four years' continuous service.

Dependants may also be supported, where appropriate, at the Trustees' discretion.



How Decisions Are Made

All grants are made at the discretion of the Trustees, in accordance with the Trust's constitution and the Charities Act 2011. Support is reviewed as circumstances require and at least once a year.

Applications are considered by the Support and Grants Committee, which meets at least twice a year. In urgent cases, the Chairman of the Committee may approve small grants or awards between meetings. Emergency decisions can also be made by senior trustees where necessary.

Grants and loans are awarded within the total funds available each year, as agreed by the Trustees.

The Trust's grant aid policy is reviewed every three years, or sooner if required.